

## NOTICE FOR COMMENCEMENT OF EARTHWORKS

**StarHub Ltd**  
**SHINE Infrastructure Department**  
**67 Ubi Avenue 1**  
**#03-01 StarHub Green**  
**Singapore 408942**  
**Email: plantmapnce@starhub.com**

**Submitted By:** TCDW / Contractor

**New**  **Plant Map:** \_\_\_\_\_

**Application:**

**Extension:**  **Ref No:** \_\_\_\_\_

*For Official Used*

Date Received:	_____
Emergency Works ID:	_____
S/No:	_____

### 1. EARTHWORKS CONTRACTOR'S PARTICULARS

**Company Name** \_\_\_\_\_ **Contact Person** \_\_\_\_\_  
**Telephone No.** \_\_\_\_\_ **Mobile No.** \_\_\_\_\_  
**Email Address** \_\_\_\_\_ **Designation** \_\_\_\_\_  
**Company Address** \_\_\_\_\_  
**Postal Code** \_\_\_\_\_

### 2. SITE SUPERVISOR'S PARTICULARS

**Company Name** \_\_\_\_\_  
**Site Supervisor's Name** \_\_\_\_\_ **NRIC / FIN No.** \_\_\_\_\_  
**Telephone No.** \_\_\_\_\_ **Mobile No.** \_\_\_\_\_

### 3. PROJECT DETAILS

**Employer** \_\_\_\_\_ **Project Officer** \_\_\_\_\_  
**Telephone No.** \_\_\_\_\_ **Mobile No.** \_\_\_\_\_  
**Contract Period: From (DD/MM/YYYY)** \_\_\_\_\_ **to (DD/MM/YYYY)** \_\_\_\_\_  
**Contract No.** \_\_\_\_\_ **Works Order No.** \_\_\_\_\_

### 4. TCDW's PARTICULARS

**Name** \_\_\_\_\_ **NRIC No.** \_\_\_\_\_  
**Telephone No.** \_\_\_\_\_ **Mobile No.** \_\_\_\_\_  
**Licence No.** \_\_\_\_\_ **Expiry Date (DD/MM/YYYY)** \_\_\_\_\_

### 5. EARTHWORKS DETAILS

**Location of Proposed Earthworks** \_\_\_\_\_  
**Duration: From (DD/MM/YYYY)** \_\_\_\_\_ **to (DD/MM/YYYY)** \_\_\_\_\_  
**Nature of Proposed Earthworks** \_\_\_\_\_

Please mark [X]

**Open trench excavation** [ ] [ ] **Soil investigation**  
**Sinking of earth rod, casing or tubes** [ ] [ ] **Boring, dredging, jacking, levelling,**

\*Delete whichever not applicable.

**piling or Tunnelling**

Others (Please specify) \_\_\_\_\_  
 Pipes Affected (State all) \_\_\_\_\_ (No. of ways) identified by TCDW  
 Distance of work area boundary from cable plant \_\_\_\_\_ meter  
 Depth of Earthworks \_\_\_\_\_ meter  
 Actual Commencement Date (DD/MM/YYYY) \_\_\_\_\_  
 Estimated Completion Date (DD/MM/YYYY) \_\_\_\_\_

Are the earthworks carried out pursuant to S33(2) of the Telecommunications Act 1999? **Yes / No**  
 (Note: In the case of earthworks carried out in the interest of public or private safety as described under S33(2), this form must be submitted within seven days after the earthworks have been commenced.).

**6. PARTICULARS OF PARTY WHO IS INSTRUCTING OR SUPERVISING THE EARTHWORKS CONTRACTOR IN THE PERFORMANCE OF EARTHWORKS (IF ANY)**

Company Name	_____	Contact Person	_____
Telephone No.	_____	Mobile No.	_____
Email Address	_____	Designation	_____
Company Address	_____		
Postal Code	_____		

**7. DECLARATION BY EARTHWORKS CONTRACTOR** (Please read carefully)

The Contractor hereby declares and confirms as follows –

- (a) We are the contractor that will be carrying out the actual earthworks notified above.
- (b) We have read and understood the requirements stated in the document issued by StarHub Ltd (“Licensee”) and made available on the Licensee’s website titled “Requirements to be Complied with by Earthworks Contractors for the Prevention of Damage to Telecommunication Cables” (the “Licensee’s Earthworks Requirements”).
- (c) We undertake to strictly comply with the Licensee’s Earthworks Requirements in relation to the proposed earthworks. Without limitation, we confirm that –
  - (ii) we have procured the Licensee’s service layout plan;
  - (iii) we have engaged a Licensed Telecommunication Cable Detection Worker (“TCDW”) to carry out cable detection work to locate the Licensee’s telecommunication cables;
  - (iv) we have ensured that the locations and routes of the Licensee’s telecommunication cables have been physically marked out by the TCDW throughout the entire vicinity of the proposed earthworks in an accurate and proper manner; and
  - (v) we have briefed all contractors and personnel at the work site, including the party who is instructing or supervising us in the performance of earthworks (if any), on the locations and routes of the Licensee’s telecommunication cables and the measures to be taken to prevent damage to the cables.
- (d) We will arrange for the Joint Site Meeting to be conducted with the Licensee and the TCDW to verify the locations and routes of the Licensee’s telecommunication cables on-site.
- (e) We will be carrying out the manual digging of trial holes to **positively locate and physically expose** the Licensee’s telecommunication cables at the proposed trial hole positions which are indicated in the TCDW’s

\*Delete whichever not applicable.

cable detection report attached to this NCE (subject to confirmation of the exact trial hole positions which we are to dig pursuant to the Joint Site Meeting).

- (f) Upon completion of the trial holes, we will arrange for the conduct of the Joint Trial Holes Inspection with the Licensee and the TCDW to verify that we have ascertained the exact location of all the Licensee's telecommunication cables throughout the entire vicinity of the proposed earthworks.
- (g) We shall not proceed with the proposed earthworks until we receive the "Final Approval for Commencement of Earthworks" from the Licensee.
- (h) The information submitted in this NCE and the attached documents are true, correct and complete to the best of our knowledge.

Signature and Date	Name and Designation
Contractor's Name	Date and Company Stamp

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**8. FEES**

A fee of \$327 (every 1.5km), inclusive of 9% GST will be charged for each NEW Notice for Commencement of Earthworks application processed by StarHub Ltd.  
 For NCE extension, a fee of \$21.80, inclusive of 9% GST will be charged for any request for NCE extension.

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Please attach and submit the following together with the NCE:

- (a) the latest version of the TCDW's cable detection report and the Licensee's service layout plan;
- (b) the exact positions and number of proposed trial holes that will be dug by the Contractor\*, to be clearly indicated and marked up on the TCDW's cable detection report; and
- (c) the works schedule for the proposed earthworks.

\*The proposed trial holes –

- shall be positioned on and along the routes of the telecommunication cables indicated in the TCDW's cable detection report;
- shall, where the Licensee's service layout plan and the TCDW's cable detection report indicate the route of the cables to be running in a straight line, be spaced at intervals of no more than 50m apart for such segments of the cables;
- shall, where the Licensee's service layout plan and the TCDW's cable detection report indicate the route of the cables to be running in a curved or meandering line, be spaced at intervals of no more than 20m apart for such segments of the cables; and
- shall be spaced at appropriate intervals of no more than 50m apart (and where curved or meandering, no more than 20m apart) along the route of the telecommunication cables throughout the entire vicinity of the proposed earthworks.

\*Delete whichever not applicable.